

AGENDA
JEFFERSON COUNTY BOARD MEETING
TUESDAY July 11, 2017 7:00 p.m.
Jefferson County Courthouse
311 S. Center Avenue, Room 205
Jefferson, WI 53549

1. **CALL TO ORDER**
2. **ROLL CALL BY COUNTY CLERK**
3. **PLEDGE OF ALLEGIANCE**
4. **CERTIFICATION OF COMPLIANCE WITH OPEN MEETINGS LAW**
5. **APPROVAL OF THE AGENDA**
6. **APPROVAL OF MINUTES FROM JUNE 13, 2017 COUNTY BOARD MEETING**
7. **SPECIAL ORDER OF BUSINESS**
 - a. Fairest of Fair Contestants
8. **COMMUNICATIONS**
 - a. Treasurer's Monthly Report (Addendum)
 - b. Appointment by County Board Chair – Joint Review Board – TIDS/TIFS (Page 1)
 - c. Appointments by County Board Chair – Strategic Plan Committee (Addendum)
 - d. Retirement Recognition
 - e. Zoning Committee – Notice of Public Hearing, July 20, 2017 (Page 2-4)
9. **PUBLIC COMMENT**
10. **ANNUAL REPORTS**
 - a. Presiding Judge – Randy Koschnick
 - b. Child Support – Stacey Jensen
 - c. Emergency Management – Donna Haugom
 - d. Sheriff's Office – Paul Milbrath

COMMITTEE REPORTS / RESOLUTIONS / ORDINANCES

11. **HIGHWAY COMMITTEE**
 - a. Resolution 2017-15 – Entering into an Intergovernmental Agreement for road maintenance and snow removal services between the City of Watertown and the County of Jefferson (Page 5-8)
12. **HISTORIC SITES PRESERVATION COUNCIL**
 - a. Resolution – Nominating Potters Field Cemeteries as a Jefferson County Historical Landmark (Page 9-10)
13. **HUMAN RESOURCES COMMITTEE**
 - a. Ordinance – Amending Personnel Ordinance HR0240, Establishing Positions, to include Job Sharing of positions (Page 11-12)
 - b. Resolution – Creating a full-time Psychotherapist position at Human Services (Page 13)

14. **INFRASTRUCTURE COMMITTEE**
 - a. Resolution – Accepting bid for the purchase and installation of a fire alarm system at the Hillside office building, Lueder Haus, Health & Human Services building and workforce Development Center (Page 14-15)
15. **LAW ENFORCEMENT/EMERGENCY MANAGEMENT**
 - a. Resolution – Entering into a Professional Services Agreement with Computer Information Systems, Inc. For Patrol Software Upgrade (Page 16)
16. **PARKS**
 - a. Resolution – Accepting bid for Rock River Park Boat Launch Improvement Project (Page 17)
17. **PLANNING AND ZONING COMMITTEE**
 - a. Report – Approval of Petitions (Page 18)
 - b. Ordinance – Amend Zoning Ordinance (Page 19-20)
18. **COUNTY ADMINISTRATOR**
 - a. Resolution – Purchasing land in the City of Waterloo to construct a replacement communication tower for the Sheriff's Office (Page 21)
 - b. Resolution – Updating the Jefferson County Hazard Mitigation Plan (Page 22-23)
19. **APPOINTMENTS BY ADMINISTRATOR (Page 24)**
 - a. Mark Elworthy to the Jefferson County Library Board
 - b. Dale Weis to the Zoning Board of Adjustment
20. **APPOINTMENTS BY HUMAN SERVICES BOARD (Page 24)**
 - a. Jeanne Tyler to the Aging and Disability Resource Center (ADRC) Advisory Committee
 - b. Audrey Postel to the Nutrition Project Council
 - c. Carol O'Neil to the Nutrition Project Council
21. **PUBLIC COMMENT** (General)
22. **ANNOUNCEMENTS**
23. **ADJOURN**

NEXT COUNTY BOARD MEETING
August 8, 2017 – 7:00 P.M. - RM 205



JEFFERSON COUNTY BOARD

Jefferson County Courthouse
311 S. Center Avenue, Room 204 A
Jefferson, WI 53549
Telephone (920) 674-8607

JIM SCHROEDER
County Board Chair

Board Rule 3.06(1) Appointment to Boards, Commissions, Committees and Other Bodies

I, Jim Schroeder, Chairman of the County Board of Supervisors, Jefferson County, Wisconsin, as the appointing authority, hereby appoint Marc DeVries as an alternate to the Joint Review Board for TIDs/TIFs.

Effective July 13, 2017

Dated this 5th day of July, 2017



Jim Schroeder

Item 8e

NOTICE OF PUBLIC HEARING JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE

Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard; George Jaeckel

SUBJECT: Map Amendments to the Jefferson County Zoning Ordinance and Requests for Conditional Use Permits

DATE: Thursday, July 20, 2017

TIME: 7:00 p.m. (*Courthouse doors will open at 6:30*)

PLACE: Room 205, Jefferson County Courthouse, 311 S. Center Ave., Jefferson, WI

1. **Call to Order**
2. **Roll Call**
3. **Certification of Compliance with Open Meetings Law Requirements**
4. **Approval of Agenda**
5. **Explanation of Public Hearing Process by Committee Chair**
6. **Public Hearing**

NOTICE IS HEREBY GIVEN that the Jefferson County Planning and Zoning Committee will conduct a public hearing at 7 p.m. on Thursday, July 20, 2017, in Room 205 of the Jefferson County Courthouse, Jefferson, Wisconsin. A hearing will be given to anyone interested in the proposals. **PETITIONERS, OR THEIR REPRESENTATIVES, SHALL BE PRESENT.** Matters to be heard are petitions to amend the official zoning map of Jefferson County, applications for conditional use permits and a text amendment to the Jefferson County Zoning Ordinance. A map of the properties affected may be obtained from the Zoning Department. Individual files are available for viewing between the hours of 8 a.m. and 4:30 p.m., Monday through Friday, excepting holidays. If you have questions regarding these matters, please contact Zoning at 920-674-7131.

FROM BUSINESS TO A-2, AGRICULTURAL AND RURAL BUSINESS

R3978A-17 – Ronald Ulsberger: Rezone 0.51 acre of PIN 014-0615-0212-007 (10.55 Acres) to add it to an adjoining A-2 zone near **W3092 US Highway 18** in the Town of Jefferson. This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance.

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL

R3979A-17 – Brian Allen: Create a 1-acre building site on **Piper Road** from part of PIN 004-0515-2244-001 (5.289 Acres) in the Town of Cold Spring in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R3980A-17 – Curtis Pernat: Rezone a 1.1581-acre lot on **Rockvale Road** on PIN 012-0816-2733-000 (35.19 Acres) by consolidation of parcels of record from 012-0816-2732-000 (35.31 Acres). This is in the Town of Ixonia, and is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R3981A-17 – Ronald & Lori Draeger: Create a 3-ac farm consolidation lot at **N7543 County Road O**, a 1-ac lot around the home at N7533 County Rd O and a 1-ac vacant lot adjacent. These lots are proposed from PIN 030-0813-3124-000 (40 Ac) in the Town of Waterloo, in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R3982A-17 – Rodney Johnson: Create a 6-acre building site on County Road E from part of PIN 032-0815-1444-000 (40.816 Acres) in the Town of Watertown, in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R3983A-17 – Ryan & Meliza Ritacca: Rezone to create a 2.5-acre lot around the buildings at **N8937 County Road E**, a 1.3-acre building site and a 2-acre building site adjacent. The proposal is in the Town of Watertown, on PIN 032-0815-1133-003 (12.27 Ac), and is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R3984A-17 – Dan Marks/Richwood Ranch LLC: Create a 2-acre building site with existing farm buildings on **Rome Oak Hill Rd** in the Town of Sullivan from part of PIN 026-0616-2821-000 (24.11 Ac). This is in accordance with Sec. 11.04(f) 8 of the Jefferson County Zoning Ordinance.

R3985A-17 – Dan Marks/Richwood Ranch LLC: Create a 2-acre farm consolidation lot at **N3281 Rome Oak Hill Rd**, one 4-ac and one 2-ac vacant lot, all from part of PINs 026-0616-2824-000 (34.31 Ac) and 026-0616-2821-000 (24.11 Ac) in the Town of Sullivan. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

FROM A-1, EXCLUSIVE AGRICULTURAL TO N, NATURAL RESOURCES

R3986A-17 – Dan Marks/Richwood Ranch LLC: Rezone to create a 31.5-acre Natural Resource zone from part of PINs 026-0616-2824-000 (34.31 Acres) and 026-0616-2842-001 (30 Acres) on **Rome Oak Hill Road** in the Town of Sullivan. This is in accordance with Sec. 11.04(f)12 of the Jefferson County Zoning Ordinance.

FROM A-T, AGRICULTURAL TRANSITION AND A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL

R3987A-17 – Pete Gross/Land Hunter LLC: Create a 1-acre farm consolidation lot at **N3698 Rome Oak Hill Rd** and two, 3-acre vacant building sites adjacent, from PINs 026-0616-1744-000 (40 Ac) and 026-0616-2011-001 (20 Ac). The sites are in the Town of Sullivan, and in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

FROM A-T, AGRICULTURAL TRANSITION AND A-1, EXCLUSIVE AGRICULTURAL TO N, NATURAL RESOURCE ZONE

R3988A-17 – Pete Gross/Land Hunter LLC: Rezone to create a 14-acre Natural Resource zone from part of PINs 026-0616-1744-000 (40 Ac), 026-0616-2011-004 (0.2 Ac) and 026-0616-2122-002 (0.28 Ac) in the Town of Sullivan. The property is on **Rome Oak Hill Rd**; this is in accordance with Sec. 11.04(f)12 of the Jefferson County Zoning Ordinance.

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL

R3989A-17 – Pete Gross/Land Hunter LLC: Create two, 2-acre vacant building sites on **Rome Oak Hill Rd** in the Town of Sullivan from part of PIN 026-0616-2011-001 (20 Acres). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

FROM A-1, EXCLUSIVE AGRICULTURAL TO N, NATURAL RESOURCES

R3990A-17 – Pete Gross/Land Hunter LLC: Rezone 15 acres for a Natural Resource zone on **Rome Oak Hill Rd** in the Town of Sullivan, from PINs 026-0616-2011-001 (20 Acres). This is in accordance with Sec. 11.04(f)12 of the Jefferson County Zoning Ordinance.

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL

R3991A-17 –Paul Holt/ Bernard Gilbert Property: Create a 3.2-acre building site on **Carlin Trail** in the Town of Palmyra from PIN 024-0516-2424-000 (32 Acres). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-2, AGRICULTURAL AND RURAL BUSINESS

R3992A-17 – Paul Holt/Bernard Gilbert Property: Create a 4.1-ac A-2 zone on **Carlin Trail** from PIN 024-0516-2424-000 (32 Ac) in the Town of Palmyra. This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance.

CONDITIONAL USE PERMITS

CU1921-17- Paul Holt/Bernard Gilbert Property: Conditional use in the proposed A-2 zone to allow for veterinary facility/dog kennel/ dog training on **Carlin Trail** on PIN 024-0516-2424-000 (32 Acres). The Town of Palmyra proposal is in accordance with Sec. 11.04(f)7.Conditional Uses x. of the Jefferson County Zoning Ordinance.

CU1922-17- Art & Leslie Boettcher: Conditional use for a duplex on PIN 012-0816-2513-051 along **Madison Ave** in the Town of Ixonia, on PIN 012-0816-2513-051 (0.459 Ac). This proposal is in a Community zone, and is being done in accordance with Sec. 11.04(f)9 Conditional Uses f. of the Jefferson County Zoning Ordinance .

CU1923-17 – James & Stacy Hill: Conditional use for a 1,080 sq ft, 16-ft high extensive on-site storage structure in a Residential R-2 zone at **N8589 River Rd**, Town of Watertown. The site is on PIN 032-0815-1343-002 (6 Ac); this is being requested in accordance with Sec. 11.04(f)2 Conditional Uses j. of the Jefferson County Zoning Ordinance.

ZONING ORDINANCE TEXT AMENDMENT

R3993T-17 - Jefferson County: Text amendment to Sec. 11.10 Shoreland Provisions of the Jefferson County Zoning Ordinance in order to comply with NR115 Administrative Rule, and Acts 167 and 391 adopted by the State Legislature on March 23 and April 27, 2016.

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so that appropriate arrangements can be made.

A recording of the meeting will be available from the Zoning Department upon request.

Further information about Zoning can be found at www.jeffersoncountywi.gov

Entering into an Intergovernmental Agreement for road maintenance and snow removal services between the City of Watertown and the County of Jefferson

Executive Summary

The City of Watertown has requested to enter into an Intergovernmental Agreement for road maintenance and snow removal services with Jefferson County due to increased commerce and trucking activity and expanding City business in an area commonly known as the Westside Industrial Park. This agreement will allow the City to implement more comprehensive road maintenance and snow removal routines upon designated segments of highway under the jurisdiction and control of Jefferson County. This resolution will authorize the Jefferson County Administrator to enter into an agreement substantially similar to the attached agreement with the City of Watertown for the purposes described above. On June 27, 2017, the Jefferson County Highway Committee voted to forward this resolution to the Jefferson County Board of Supervisors for approval.

WHEREAS, the Executive Summary is hereby incorporated by reference into this resolution, and

WHEREAS, the City of Watertown has requested Jefferson County to enter into an intergovernmental agreement to address increased commerce and trucking activity and expanding City business in an area commonly known as the Westside Industrial Park, and

WHEREAS, the proposed agreement authorizes the City of Watertown to perform road maintenance and snow removal upon designated segments of highway which are under the jurisdiction and control of Jefferson County, and

WHEREAS, the proposed agreement will authorize the County to turn over all right-of-way care services, maintenance and snow removal controls for designated segments of County roadway to the City of Watertown and permitting control will remain under the authority of the County of Jefferson, and

WHEREAS, the term of this Agreement shall be for one (1) year with an automatic renewal upon the same terms.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Administrator is authorized to enter into an agreement substantially similar to the attached agreement with the City of Watertown for the purposes of authorizing the City of Watertown to perform road maintenance and snow removal upon designated segments of highway which are under the jurisdiction and control of Jefferson County.

Fiscal Note: This resolution will have no fiscal impact.




Ayes _____ Noes _____ Abstain _____ Absent _____ Vacant _____

Requested by

Highway Committee

J. Blair Ward: 06-07-17; 06-15-17

07-11-17

REVIEWED: Administrator  Corp. Counsel  Finance Director 

INTERGOVERNMENTAL AGREEMENT FOR ROAD MAINTENANCE AND SNOW
REMOVAL SERVICES BETWEEN THE CITY OF WATERTOWN AND THE COUNTY
OF JEFFERSON DATED JULY 1, 2017

WHEREAS, Jefferson County, a Wisconsin quasi-municipal corporation (hereinafter, "County") desires to utilize the usual and ordinary road maintenance and snow removal services of the City of Watertown, a Wisconsin municipal corporation (hereinafter, "City") as the need for such services arises effective July 1, 2017 and for those times thereafter as this Agreement shall fix by its term; and,

WHEREAS, the County desires to contract with the City as herein described to receive said road maintenance and snow removal services; and,

WHEREAS, for reasons of increased commerce and trucking activity upon the within-described right-of-way segments owing primarily to new and expanding City business in an area commonly known as the "Westside Industrial Park," it is necessary to implement more comprehensive road maintenance and snow removal routines upon the within-described segments of right-of-way;

NOW, THEREFORE, IT IS AGREED, by and between the County and the City (collectively hereinafter, "parties"), with the parties' full acknowledgment of valuable and sufficient consideration, as follows:

1. The City agrees to provide road maintenance and snow removal services in a like and similar manner to those traditionally provided within the City, and, at such times as such services are ordinarily and customarily performed within the City, upon:

Those segments of West Street (CTH T), from a point 0.07 miles west of its intersection of E. Horseshoe Road, west to the intersection of Gypsy Road -- a distance of 0.37 miles as generally depicted under Exhibit "A," which is attached hereto and incorporated by reference; and,

2. The term of this Agreement shall commence on the date first written above and continue for (1) one year with an automatic renewal upon the same terms. The City or the County may terminate this Agreement for cause or no cause whatsoever upon 60 (sixty) days written notice.
3. In exchange for the City's performance of road maintenance and snow removal services, the County, where and whenever applicable, shall forward to the City all Wisconsin Department of Transportation (DOT) General Transportation Aids (GTA) funds or similar local road or highway aids representative of the "mileage x rate" formula described, at such time as pertinent, on the DOT's Internet site, as reasonably attributable to the roadway segments that are the subject of this Agreement upon which the City is required to perform road maintenance and snow removal services. Such funds shall be forwarded to the City on an annual basis within 30 days of the recipient jurisdiction's receipt. The City shall be relieved of

performance under this Agreement if payment shall not be accomplished as required under this Paragraph. If any dispute shall arise with respect to the sum representative of funding called for hereunder payable to the City, performance may, at the sole and exclusive discretion of the City, be suspended until such dispute is resolved to the satisfaction of all parties.

4. The County shall cede and turn over all right-of-way care services, maintenance and snow removal controls for the segments of County roadway, as herein described, to the City of Watertown. Permitting control will remain under the authority of the County of Jefferson as may be applicable.
5. The parties agree that all right-of-way care services contemplated by this Agreement shall include all such services that are ordinarily and customarily performed within the City upon the City's right-of-ways, including surface, shoulder or vegetation maintenance, maintenance of safety appurtenances, guard and security fencing, bridge railings and attenuators, maintenance of drainage facilities, culverts, ditches, catch basins and litter pickup, traffic control, marking and signing, seal coating, grading, paving, bridge inspections and repairs.
6. The parties agree that all snow removal services contemplated by this Agreement shall include snow plowing, salting, sanding and deicing upon affected roadway surfaces and other services that the City ordinarily and customarily performs within the City upon City right-of-ways as needed to maintain roadways before, during or after winter weather conditions.
7. In the event that the County assumes or permits a construction or road work project upon the right-of-ways affected hereunder, within 90 days of the City's required performance under this Agreement that may impact the efficient or safe performance of the services required under this Agreement, the City may, at its sole and exclusive discretion, withhold or suspend the performance of any such services until such time the efficiency or safety of such performance of services is determined by the City to be reasonably assured.
8. The County agrees that at all times during the term of this Agreement, it shall indemnify, hold harmless and defend the City, its Common Council, officers, employees and representatives from and against any and all claims for damages that may be sustained or incurred by reason of performance under this Agreement and/or from any penalty or forfeiture that might be assessed or imposed by reason of violation of any federal, state or local law, regulation, or ordinance by the County.
9. The City agrees that at all times during the term of this Agreement, it shall indemnify, hold harmless and defend the County, officers, employees and representatives from and against any and all claims for damages that may be sustained or incurred by reason of performance under this Agreement and/or from any penalty or forfeiture that might be assessed or imposed by reason of violation of any federal, state or local law, regulation, or ordinance by the City.

10. This Agreement constitutes the entire integrated agreement among the parties and may be amended by the parties only upon mutual written agreement.
11. In the event any part or portion of this Agreement is held to be invalid by a court of law or other administrative body, the remaining provisions of this Agreement shall nevertheless survive and remain effective and in full force.
12. All notices, requests, demands and other forms of communication among the parties arising under this Agreement shall be in writing and delivered via properly addressed, postage-paid First Class Mail to any affected signatory to this Agreement at his or her respective government offices.
13. At such time as those segments of the affected right-of-ways as hereunder described shall, by operation of law or agreement among the parties, come within the corporate limits of the City, this Agreement shall be ineffective.
14. County reserves the right to provide road maintenance and snow removal services along with the other agreed upon services set forth herein for which the City has agreed to perform if in the opinion of the County the City fails to adequately provide such services. In such circumstances, DOT General Transportation Aids will be retained by the County to pay for all such costs. If the County is of the opinion that the City has failed to adequately provide such services it will notify the City in writing within 2 days of discovery and the City will have a right to cure.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals to this Agreement consisting of three (3) typewritten pages as of the date first written above:

CITY OF WATERTOWN
a Wisconsin municipal corporation

BY:

John David
Mayor

Cindy Rupprecht
City Clerk/Treasurer

JEFFERSON COUNTY
A Wisconsin quasi-municipal corporation

BY:

Benjamin Wehmeier
County Administrator

Barbara Frank
County Clerk

RESOLUTION NO. 2017-_____

Nominating Potters Field Cemeteries as a Jefferson County Historical LandmarkExecutive Summary

The Jefferson County Poor Farm, originally 80 acres in size, was established in 1856 just west of CTH W and southwest of the City of Jefferson, and was part of a nationwide effort to care for the needy and mentally ill at a county level at a time when such care had been mainly provided by families and relatives. With the establishment of the poor farm system, those who could not provide for themselves were required to go to a publicly operated poor farm that would provide assistance at public expense. Potters Field is a Jefferson County Landmark that consists of three associated cemetery areas created during the operation of the Jefferson County Poor Farm that operated from 1856 through 1950. Burial records maintained by the Jefferson County Land and Water Conservation Department include the names and burial dates for 130 individuals interred in Potter's Field. In addition to the Jefferson County Poor Farm, Jefferson County built a facility for the treatment of mentally ill patients referred to as the insane asylum which was built after 1878 and another facility for the treatment of tuberculosis victims referred to as the Forest Lawn Sanitarium which was built in 1920s. An historical study concluded that at least 741 people died at these three Jefferson County facilities. These burial grounds have been designated as a burial site by the Wisconsin Historical Society with accompanying protections.

These cemeteries are located on land owned and maintained by Jefferson County. Cemeteries are already protected under Wisconsin state law, but designation as an historical landmark will commemorate and call public attention to an important period in Jefferson County history when the County housed and assisted the poor, indigent and mentally ill in the days before modern federal, state, and county social services and programs. On July 5, 2017, the Historic Sites Preservation Council voted to send this resolution to the Parks Committee for a determination on whether or not to forward to the Jefferson County Board of Supervisors for official County recognition. The Parks Committee met on July 10, 2017, and recommended forwarding this resolution to the County Board for approval.

WHEREAS, the above Executive Summary is incorporated into this resolution, and

WHEREAS, Potters Field is a Jefferson County landmark that consists of three associated cemetery areas created during the operation of the Jefferson County Poor Farm, the Jefferson County Insane Asylum and the Forest Lawn Sanitarium which operated from 1856 through 1950, and

WHEREAS, an historical study concluded that at least 741 people died at these three Jefferson County facilities between 1856 and 1950, and

WHEREAS, the Jefferson County Historic Sites Preservation Council seeks to designate Potters Field as an historic site to call public attention to an important period in Jefferson County history when the County housed and assisted the poor, indigent and mentally ill in the days before the establishment of modern federal, state and county social services and programs.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby designates Potters Field cemeteries as a Jefferson County historical landmark.

Fiscal Note: There is no fiscal impact.

Ayes _____ Noes _____ Abstain _____ Absent _____ Vacant _____

Requested by the Historical Sites Preservation Council & Parks Committee

07-11-17

J. Blair Ward: 06-23-17, 06-28-17; Joe Nehmer: 07-06-17

REVIEWED: Administrator ✓; Corp. Counsel JBW; Finance Director MAS



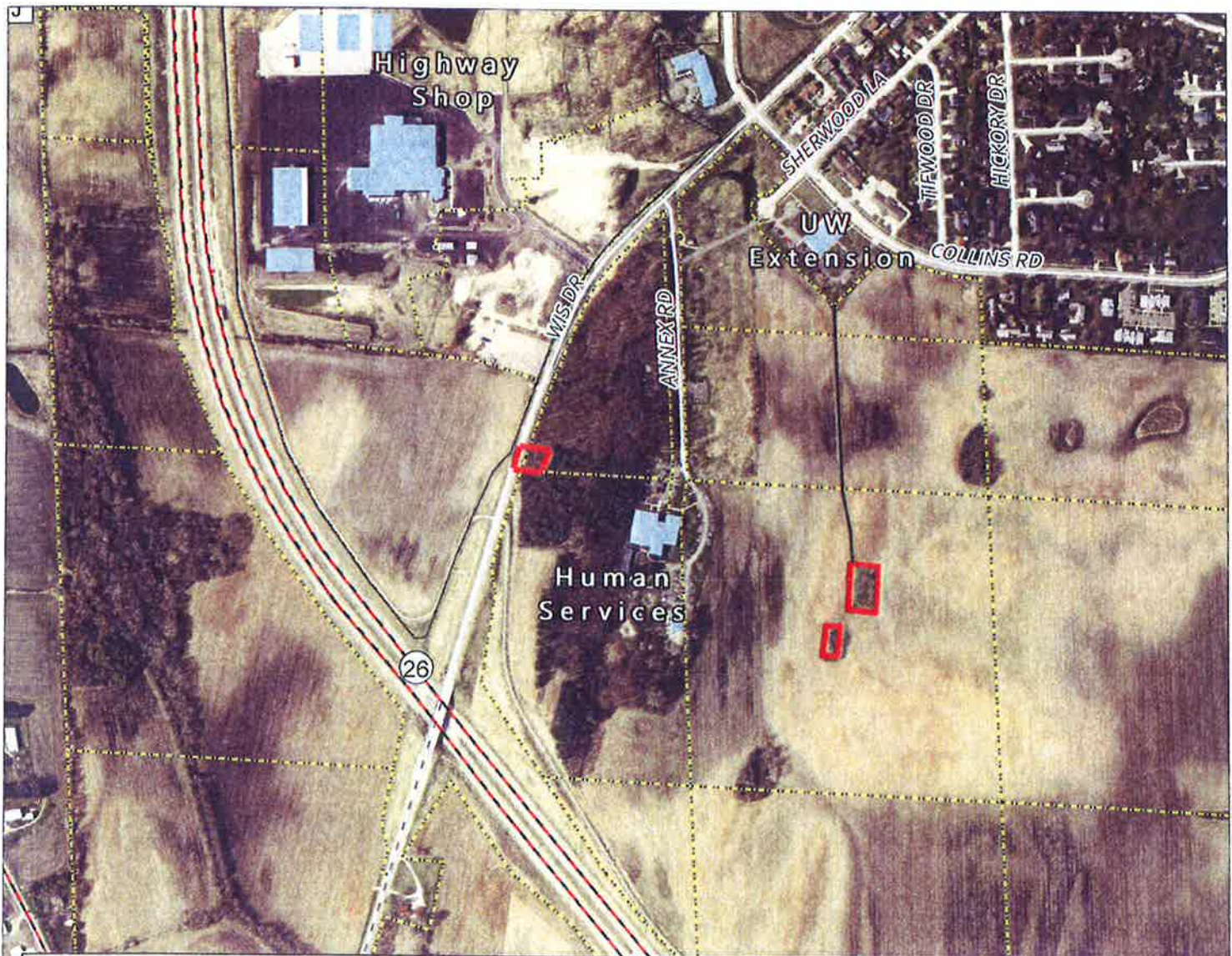
Exhibit A

County Farm Burial Sites



County Owned Property

Catalogued Burial Sites



JEFFERSON COUNTY POTTER'S FIELDS

TWO PARCELS OF LAND LOCATED IN THE SW ¼ NE ¼ OF SECTION 15, T6N, R14E, TOWN OF JEFFERSON, JEFFERSON COUNTY, WISCONSIN.

DESCRIPTION: PARCEL 1 Commencing at the North ¼ corner of section 15, T6N, R14E, thence S02°27'58"E, along the North-South 'A' line of section 15, 1602.97 feet; thence S83°41'08"E, 730.06 feet to the Point of Beginning, thence S02°48'4"W, 200.00 feet, thence S83°41'08"E, 120.00 feet, thence N02°48'14"E, 200.00 feet, thence N83°41'08"E, 120.00 feet to the Point of Beginning, containing 55 acre. PARCEL 2 Commencing at the North ¼ corner of section 15, T6N, R14E, thence S02°27'58"E, along the North-South 'A' line of section 15, 1602.97 feet; thence S83°41'08"E, 730.06 feet, thence S02°48'14"W, 200.00 feet, thence S25°58'18"W, 80.69 feet to the Point of Beginning; thence N87°30'46"W, 60.00 feet, thence S06°59'15"W, 130.00 feet; thence S87°30'46"E, 60.00 feet; thence N06°19'15"E, 130.00 feet to the Point of Beginning, containing 18 acre. Both parcels surveyed by Thomas R. Wohin, Registered Land Surveyor for Jefferson County, on November 6, 2002 and on file with the burial Sites Preservation Program, Burial Sites Case Number BS98-0036.

A PARCEL OF LAND LOCATED IN THE NE ¼ NW ¼ OF SECTION 15, T9N, R14E, TOWN OF JEFFERSON, JEFFERSON COUNTY, WISCONSIN.

DESCRIPTION: Commencing at the West ¼ corner of section 15, T6N, R14E, Thence S87°05'56"E, along the East-West ¼ line of section 15, 1504.10 feet to the centerline of County Highway W Thence N16°42'09"E, Along the centerline of County Highway W, 1360.30 feet to the Point of Beginning. Thence S82°12'22"E, 111.584 feet, Thence N25°12'15"E, 106.18 feet, Thence N81°13'61"W, 131.39 feet to the centerline of County Highway "W". Thence S16°42'09"W, along the centerline of County Highway "W", 104.83 feet to the Point of Beginning. Said Parcel contains .29 acre and is also subject to a 33 feet wide highway easement along the westside. This parcel was surveyed by Thomas R. Wohin, Registered Land Surveyor for Jefferson County, on November 6, 2002 and on file with the burial Sites Preservation Program, Burial Sites Case Number BS98-0036.



Map prepared by
Jefferson County Land & Water
Conservation Department
Friday, June 30, 2017

Amending Personnel Ordinance HR0240, Establishing Positions, to include Job Sharing of positionsExecutive Summary

Job Sharing is where two or more employees voluntarily share the duties and responsibilities of one full or part-time position, dividing the hours between them and the wages and benefits are allocated on a pro-rata basis to each of the employees.

Job sharing can be advantageous to both the employees and the County. For employees, part-time hours may provide an individual flexibility to balance routine and/or unexpected work and family demands, to recover from an illness, to pursue an education or to supplement their income. For the County, offering part-time employment opportunities can attract or retain highly qualified employees who may not be able to or may not want to work a full-time schedule, provide extra coverage during recurring workload surges, and reduce employment expenditures.

Currently, there is not a process to allow job sharing of positions at Jefferson County. The Human Resources Director is requesting consideration for job sharing, as it can be advantageous to both the employees and the County.

On June 20, 2017, the Human Resources Committee considered the proposed language and is recommending amending Personnel Ordinance HR0240, Establishing Positions, to provide a process to allow Job Sharing of full and part-time positions.

WHEREAS, the above Executive Summary is incorporated into this resolution, and

WHEREAS, job sharing of positions can provide flexibility for employees and efficiencies for the County, and

WHEREAS, the County currently does not have a process to allow job sharing and recognizes the benefit and value in job sharing.

NOW, THEREFORE, BE IT RESOLVED that the Human Resources Committee supports and recommends the amendment of HR0240, Establishing Positions, to provide job sharing of positions.

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Section HR0240, Establishing Positions, is amended as follows:

HR0240 ESTABLISHING POSITIONS.

- A. The Board of Supervisors shall, in the budget adopted the previous year, authorize for each department the number of full-time and part-time positions for the succeeding year.
- B. Department heads seeking position changes as part of the annual requested budget shall review those requests with the department's parent committee and give a written notification to the Human Resources Director, preferably by June 1, in order to include the position changes in the Department Head's Requested Budget. The County Administrator will review the requested budgets with the department head. The position changes approved by the County Administrator will be evaluated for classification and grade placement, and presented to the Human Resources Committee for approval of the classification and grade

placement. The Finance Committee will then review the County Administrator's recommended budget, make further recommendations accordingly, and forward the annual budget to the full County Board for adoption. Departments will be notified of the final approved position changes upon the adoption of the annual budget at the November County Board meeting. [cr. ord. 2008-24, 11/10/08]

- C. A department head seeking position changes that are not part of the annual requested budget shall present in writing the need and reasons therefore to the County Administrator. Thereafter, the County Administrator, Human Resources Director and the Human Resources Committee shall investigate the need of such department and, in the event the Human Resources Committee determines that such need exists, an appropriate recommendation shall be made to the Board of Supervisors for decision. [am. 2008-24, 11/10/08]
- D. The County Administrator or Human Resources Director may employ limited term employees as may be required to fill temporary vacancies caused by vacation, sickness, leave of absence or emergency, provided funds are available for such purpose in the budget. A report summarizing any emergency help approved shall be made to the Human Resources Committee. [am. 3/13/12, ord. 2011-31]
- E. Job Sharing: The County Administrator or Human Resources Director may employ two or more employees to job share the duties and responsibilities of one full- or part-time position, provided the cost of the job sharing does not exceed the funds allocated for the position in the budget. The hours of the position shall be divided between the employees to best meet the needs of the department and the wages and benefits will be provided in accordance with HR0265, Part-time Employment. Should one of the employees vacate the job sharing arrangement, the County Administrator shall determine if the position should remain a job sharing position and post accordingly. A report summarizing any job sharing arrangements shall be made to the Human Resources Committee.
- ~~E-F.~~ Positions that are created for a specific grant program are authorized for the duration of the grant funding. Upon elimination or reduction of grant funding, the position shall not be continued unless authorized by the Human Resources Committee. [cr. ord. 2005-43, 02/14/06]
- ~~F-G.~~ Nothing contained in this ordinance shall be construed to require the County Administrator or the Human Resources Committee to fill all positions authorized by the Board of Supervisors, nor to prohibit the County Administrator or the Human Resources Committee from filling a position for up to 12 months at a lesser number of hours than budgeted. [am. ord. 2005-43, 02/14/06; am. ord. 2009-10, 07/14/09]

Section 2. This ordinance shall be effective after passage and publication as provided by law.




Fiscal Note: There is no fiscal impact.

Ayes _____ Noes _____ Abstain _____ Absent _____ Vacant _____

Requested by Human Resources Committee

07-11-17

Terri M. Palm: 06-16-17, 7/3/17; J. Blair Ward: 06-19-17

REVIEWED: Administrator ; Corp. Counsel ; Finance Director 

RESOLUTION NO. 2017-_____

Creating a full-time Psychotherapist position at Human ServicesExecutive Summary

Jefferson County Human Services continues to experience a significant number of citizens struggling with opiate/heroin addictions. It is not uncommon for Human Services to receive 5 to 10 requests for opiate treatment in one day and for individuals to wait over one month to receive treatment. Over the last seven years, the total number of consumers seen for Mental Health treatment, including alcohol and drug abuse, nearly doubled, from 540 individuals in 2008 to 1,111 individuals in 2015. This only captures the increase in required psychotherapy treatment and does not reflect the increase in need for rehabilitative services.

To help combat the growing opiate/heroin epidemic, the Human Services Director has applied for State Targeted Response to the Opioid Crisis grant (STR) and is consequently requesting the creation of a full-time Psychotherapist position. The Psychotherapist will address the increased need for psychotherapy treatment services by providing group and individual therapy as well as case management services and will be fully funded through the STR. As a condition of the grant, Jefferson County Human Services must begin providing services prior to September 1, 2017.

On June 20, 2017, the Human Resources Committee reviewed the request from the Human Services Director and is recommending the creation of one full-time Psychotherapist position at Human Services, contingent on the successful attainment of the STR grant.

WHEREAS, the above Executive Summary is incorporated into this resolution, and

WHEREAS, with the significant increase in citizens struggling with opiate/heroin addictions in Jefferson County, current staffing levels at Human Services cannot effectively address the services needed, and

WHEREAS, funding is available through a State Targeted Response to the Opioid Crisis Grant for one full-time Psychotherapist position, and

WHEREAS, to meet this need for Jefferson County citizens, the Human Services Director, Human Services Board and County Administrator request, and the Human Resources Committee recommends, creation of one full-time Psychotherapist position at the Human Services Department.

NOW, THEREFORE, BE IT RESOLVED that the 2017 County Budget setting forth position allocations and funding at the Human Services Department be and is hereby amended to create one full-time Psychotherapist position at the Human Services Department, to become effective upon passage.




Fiscal Note: The Psychotherapist position is budgeted for \$83,976 annually for salary and fringe benefits (\$34,990 for the remainder of 2017 for salary and benefits) and is fully funded through the State Targeted Response to the Opioid Crisis grant; therefore, no tax-levy is required for this position. This is a budget amendment. County Board approval requires a two-thirds vote of the entire membership of the County Board (20 votes of the 30 member County Board).

Ayes _____ Noes _____ Abstain _____ Absent _____ Vacant _____

Requested by

Human Resources Committee

Terri M. Palm: 06-16-17, 7-3-17; J. Blair Ward: 6-19-17

REVIEWED: Administrator ; Corp. Counsel ; Finance Director 

07-11-17

RESOLUTION NO. 2017-__

Accepting bid for the purchase and installation of a fire alarm system at the Hillside office building, Lueder Haus, Health & Human Services building and Workforce Development Center

Executive Summary

The Hillside office building currently does not have a fire alarm system installed and is in need of a code compliant fire alarm system including an emergency call out function. The Lueder Haus has a fire alarm system that is 23 years old which is 13 years beyond the recommend device life expectancy and 8 years beyond the recommended panel life expectancy.

The Health & Human Services building has a fire alarm panel with a defective annunciator that is not replaceable do to the age of the system. The Workforce Development Center has a fire alarm system that is 18 years old, which also surpasses the life expectancy of the equipment. All of the devices are older than the recommended life expectancy. These new systems will also provide the required emergency call out function. The Infrastructure Committee met on July 5, 2017 and recommended forwarding this resolution to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, fire alarm systems serve an important role in providing for the safety of Jefferson County employees and members of the public, and

WHEREAS, a Request for Proposals was published seeking bids for equipment only and/or install only for the Hillside office building, Lueder Haus, Health & Human Services building and Workforce Development Center with the following bids being received:

Midwest Electric (complete system)	\$ 199,630
Simplex Grinnell (equipment only)	\$ 32,850
Starfire (complete system)	\$ 256,000
Omni Technologies (complete system)	\$ 110,769
Electric 1 (complete system)	\$ 121,716

AND WHEREAS, all bids were reviewed by County staff and the Infrastructure Committee, and

WHEREAS, County staff and the Infrastructure Committee recommend entering into a contract with Omni Technologies, for \$110,769 as the lowest responsible bidder.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Administrator is hereby authorized to enter into a contract with Omni Technologies in the amount of \$110,769 for the purchase and installation of a fire alarm system at the Hillside office building, Lueder Haus, Health & Human Services building and Workforce Development Center in order to maintain the necessary level of safety at those buildings.




Fiscal Note: The estimated cost of the project was \$120,000. With the transfer of \$85,000 from the roofing project to the fire alarm project (See Resolution No. 2016-73 approved March 14, 2017) and approval of \$45,000 in carryover funds from FY 2016 to 2017, adequate funds will be available in the Human Services Budget to execute the project.

Ayes_____ Noes_____ Abstain_____ Absent_____ Vacant_____

Requested by
Infrastructure Committee

07-11-17

J. Blair Ward: 06-29-17; 06-30-17

REVIEWED: Administrator ; Corp. Counsel ; Finance Director 

RESOLUTION NO. 2017-__

**Entering into a Professional Services Agreement with
Computer Information Systems, Inc. for Patrol Software Upgrade**

Executive Summary

Jefferson County and Computer Information Systems, Inc. entered into a license agreement on January 17, 2002, to provide a Computer Aided Dispatch System, a Records Management System, a Jail Management System and a Civil Process System to support Jefferson County's law enforcement operations. The Jefferson County Sheriff's Office has determined that upgrading these systems to include a Mobile Computer System, an Automatic Vehicle Location System and a State Computer Aided Dispatch Interface would enhance law enforcement operations in Jefferson County. The Jefferson County Sheriff's Office supports the proposal to upgrade its existing systems. On June 23, 2017, the Law Enforcement Committee recommended forwarding this resolution to the County Board to authorize entering into a professional services agreement with Computer Information Systems, Inc. for a Patrol Software Upgrade at a cost of \$281,776.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the Jefferson County Sheriff's Office received a proposal to upgrade its Computer Aided Dispatch System and related systems for a total cost of \$281,776, and

WHEREAS, the Law Enforcement Committee recommends upgrading these systems for the proposed amount.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Administrator or his designee is authorized to enter into a contract with Computer Information Systems, Inc. on behalf of the Jefferson County Sheriff's Office for a patrol software upgrade in the amount of \$281,776.




Fiscal Note: This project will cost \$281,776 which has been included in the 2017 Sheriff's Office budget. Two Hundred Eighty Thousand Dollars has been budgeted for this project and the remaining \$1,776 will be funded through a \$10,000 cost savings from the Lake Mills receiver site project.

Ayes _____ Noes _____ Abstain _____ Absent _____ Vacant _____

Requested by
Law Enforcement/Emergency Management Committee

07-11-17

J. Blair Ward: 07-05-17

REVIEWED: Administrator ; Corp. Counsel ; Finance Director 

RESOLUTION NO. 2017-__

Accepting bid for Rock River Park Boat Launch Improvement ProjectExecutive Summary

The Jefferson County Parks Department received bids to improve the Rock River County Park boat launch located at W5281 County Highway B west of Johnson Creek. The purpose of the project is to improve the public boat launch located at the park by installing a push-in-place precast concrete launch. On June 9, 2017, the Parks Department received bids from area contractors. The Parks Committee met on July 10, 2017, and recommended forwarding this resolution to the County Board to accept the bid from Valia Excavating, LLC as the lowest responsible bidder.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the Jefferson County Parks Department solicited bids to improve the Rock River County Park boat launch located at W5281 County Highway B west of Johnson Creek, and

WHEREAS, such bids were received and opened on June 9, 2017, with the following results:

Bids

<u>Valia Excavating, LLC</u>	<u>Janke General Contractors</u>	<u>Nugen Johnson LLC</u>	<u>H&H Civil Construction</u>
Totals: \$ 36,300.00	\$ 51,000.00	\$ 79,494.41	\$ 51,055.00

WHEREAS, the Parks Committee has determined that Valia Excavating, LLC is the lowest responsible bidder for this project and recommends accepting this bid.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Parks Department is authorized to accept the bid of Valia Excavating, LLC as the lowest responsible bidder for the Rock River Park Boat Launch Improvement Project.

Fiscal Note: This project will be funded by a \$30,000 Recreational Trails Act Program grant, a \$25,000 donation by the Watertown Outboarders Club and a \$5,000 set aside. Thirty Thousand Dollars has been allocated in the 2017 Parks Department budget for this project. An additional \$30,000 of grant revenue and expenses will be included in the budget to account for the Recreational Trails Act Program Grant that was not originally budgeted. This is a budget amendment requiring 20 out of 30 affirmative votes from the total membership of the County Board.

Ayes _____ Noes _____ Abstain _____ Absent _____ Vacant _____

Requested by
Parks Committee

07-11-17

J. Blair Ward: 06-28-17, 06-30-17, 07-05-17; Joe Nehmer: 07-03-17

REVIEWED: Administrator W; Corp. Counsel JBW; Finance Director W

**REPORT
TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY
BOARD OF SUPERVISORS**

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the official zoning map of Jefferson County, filed for public hearing held on April 20, May 18 and June 15, 2017, as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations:

**APPROVAL OF PETITIONS R3965A-17, R3969A-17, R3971A-17,
R3972A-17, R3973A-17, R3974A-17, R3975A-17, R3976A-17 and R3977A-17**

DATED THIS 26th DAY OF JUNE 2017

Donald Reese, Secretary

**THE PRIOR MONTH'S AMENDMENTS R3912A-16, R3968A-17 AND R3970A-17 ARE
EFFECTIVE UPON PASSAGE BY COUNTY BOARD, SUBJECT TO WIS. STATS.**

59.69(5).

Deb Magritz: 07-03-17

07-11-17

ORDINANCE NO. 2017-__**Amend Zoning Ordinance**

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petition R3965A-17 was referred to the Jefferson County Planning and Zoning Committee for public hearing on April 20, 2017; Petition R3969A-17 was referred for public hearing on May 18, 2017; and Petitions R3971A-17, R3972A-17, R3973A-17, R3974A-17, R3975A-17, R3976A-17 and R3977A-17 were referred for public hearing on June 15, 2017, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows:

**FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3,
AGRICULTURAL/RURAL RESIDENTIAL**

Create a 1.2-acre A-3 building site on the north side of State Road 59 from PIN 024-0516-2413-000 (27.48 acres) in the Town of Palmyra. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon road access approval by Wisconsin Department of Transportation, receipt by Zoning of a suitable soil test, and upon approval and recording of a final certified survey map for the lot. R3965A-17 – Bernard Gilbert

Rezone to create two, 1-acre building sites from part of PIN 010-0615-2211-000 (38.51 acres) in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. The revised sites are on Haas Road in the Town of Hebron. This utilizes the last available A-3 zone for the property; therefore rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, receipt of a suitable soil test for each lot, receipt of a revised preliminary certified survey map signed off on by the Town and County and upon approval and recording of a final certified survey map for the lots. R3969A-17 – Laura Jacobson/Roy J. Haas Jr. property

Create a 2-acre A-3, farm consolidation lot around the home at N6519 County Road Q and a 2-acre A-3, farm consolidation lot around the home at N6523 County Road Q from part of PINs 002-0714-0843-000 (24.22 acres) and 002-0714-1712-001 (10 acres) in the Town of Aztalan. The proposal is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. This action is conditioned upon approval and recording of a final certified survey map for the lots, including extraterritorial plat review if necessary. R3971A-17 - Vincent J. Stark Estate

Create a 2.6-acre A-3, farm consolidation lot around the home and shed at N1655 Findlay Road, Town of Cold Spring from PIN 004-0515-1711-000 (40 acres). This proposal is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Approval is conditioned upon receipt and recording of a final certified survey map for the lot. R3972A-17 – Mark & Deborah Hoffmann

Create a 2-acre A-3 vacant building site on Tesmer Road from part of PIN 030-0813-2341-000 (20.938 acres) in the Town of Waterloo. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon receipt of a suitable soil test, and approval and recording of a final certified survey map for the lot. R3973A-17 – Casey L. Kottwitz/James & Gail Kottwitz Trust property

Create a 2-acre A-3 lot with existing shed at W4264 Zillge Lane in the Town of Watertown from part of PIN 032-0815-2942-001 (15.061 acres). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon access approval for the remaining A-1 zoned property, suitable soil test for the building site, and approval and recording of a final certified survey map for the lot. R3974A-17 – Zach Holcomb/Conrad & Carolyn Holcomb Trust property

Create a vacant 1-acre A-3 building site from part of PIN 014-0615-0141-001 (14.24 acres) in the Town of Jefferson and a vacant 2-acre building site from part of PINs 014-0615-0141-001 (14.24 acres) in the Town of Jefferson and 026-0616-0632-000 (40.82 acres) in the Town of Sullivan. These lots are on either side of N4664 Rome Road and are being done in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Approval is conditioned upon road access approval, receipt of a suitable soil test, and approval and recording of a final certified survey map for the lots. There shall be no development on slopes exceeding 20%. R3975A-17 – Tom & Terry Zignego

Create a 3.66-acre Natural Resource zone north of N4664 Rome Road from part of PINs 014-0615-0141-001 (14.24 acres), Town of Jefferson and 026-0616-0632-000 (40.82 acres), Town of Sullivan. This is being done in accordance with Sec. 11.04(f)12 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon approval and recording of a final certified survey map for the zone. R3976A-17 – Tom & Terry Zignego

Create a 2-acre Natural Resource zone from part of PIN 022-0613-1211-000 (34.07 acres) near County Road G in the Town of Oakland. This is being done in accordance with Sec. 11.04(f)12 of the Jefferson County Zoning Ordinance. Approval is conditioned upon recording of a final certified survey map for the area. R3977A-17 – William Becker/Carl & Jennifer Martin property




The above rezonings shall be null and void and of no effect one year from date of County Board approval unless all applicable conditions have been completed by that date.

Ayes_____ Noes_____ Abstain_____ Absent_____ Vacant_____

Requested by Planning & Zoning Committee

07-11-17

Deb Magritz: 07-03-17

REVIEWED: Administrator ; Corp. Counsel ; Finance Director 

**Purchasing land in the City of Waterloo to construct a
replacement communication tower for the Sheriff's Office**

Executive Summary

The Jefferson County Sheriff's Office operates a communication facility on land owned by the City of Waterloo that serves the Jefferson County Sheriff's Office as well as fire, police and EMS in Jefferson County. Access to this communication facility by Jefferson County is authorized through an agreement between Jefferson County and the City of Waterloo. The communication equipment and the structure on which the communication equipment is located are in need of replacement. The replacement will require the construction of a new communication tower and the acquisition of additional land near the current site. The adjoining landowner has agreed to sell .2 acres of land to Jefferson County at a cost of \$2500 to allow construction of a new communication tower. The City of Waterloo is aware of this land purchase and construction of a new communication tower. This resolution will authorize Jefferson County to purchase .2 acres of land adjoining the current site for the construction of a communication tower with the option to reconvey this property to the City of Waterloo with a perpetual license or easement allowing access to the communication equipment by Jefferson County. A subsequent sale of the .2 acre parcel to the City of Waterloo and any required easements or licenses will be negotiated between the City of Waterloo and the Jefferson County Administrator. The Law Enforcement Committee was informed about this project at its June 23, 2017 meeting, but did not take action. This resolution is being presented to the County Board for consideration by the County Administrator pursuant to County Board Rule 3.04(1).

WHEREAS, the above Executive Summary is incorporated into this resolution, and

WHEREAS, the Jefferson County Sheriff's Office communication facility in Waterloo is in need of replacement, and

WHEREAS, there is insufficient land near the existing site to construct a new communication facility, and

WHEREAS, the adjoining landowner has agreed to sell .2 acres of real property to Jefferson County to construct a new communication tower.

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to purchase .2 acres of real property adjoining the current communication facility located in Waterloo, Wisconsin, for the purpose of constructing a new communication tower for the Sheriff's Office.

BE IT FURTHER RESOLVED that the County Administrator is hereby authorized to sell this real property to the City of Waterloo and negotiate any required easements or licenses if determined to be in the County's best interests and the County Clerk shall execute a deed conveying such real property.




Fiscal Note: This \$2500 purchase will be funded through a \$10,000 cost savings from the Lake Mills receiver site project. Acquisition costs of \$2500 have been included in the 2017 Sheriff's Office budget.

Ayes _____ Noes _____ Abstain _____ Absent _____ Vacant _____

Requested by County Administrator

07-11-17

J. Blair Ward: 07-05-17

REVIEWED: Administrator ; Corp. Counsel ; Finance Director 

RESOLUTION NO. 2017-__

Updating the Jefferson County Hazard Mitigation Plan

Executive Summary

The Disaster Mitigation Act of 2000 established a program of technical and financial assistance to States and local governments to assist in the implementation of pre-disaster hazard mitigation measures that are cost-effective and are designed to reduce injuries, loss of life, and property damage and destruction, including damage to critical services and facilities under the jurisdiction of the states or local governments. The Act authorizes such assistance to be used to: (1) support effective public-private partnerships; (2) improve the assessment of a community's natural hazards vulnerabilities; or (3) establish a community's mitigation priorities. Jefferson County is in the process of updating its Hazard Mitigation Plan consistent with the Disaster Mitigation Act of 2000. This resolution will adopt a public implementation plan to involve citizens and local units of government in its plan update. The Law Enforcement/Emergency Management Committee did not act on this resolution to forward to the County Board. This resolution is being presented to the County Board for consideration by the County Administrator pursuant to County Board Rule 3.04(1).

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, Jefferson County applied for and received a federal grant to help fund the update of the Jefferson County Hazard Mitigation Plan consistent with the Disaster Mitigation Act of 2000, and

WHEREAS, it is desirable to involve citizens and local units of government in the preparation, review and adoption of the plan update.

NOW, THEREFORE, BE IT RESOLVED that the attached public participation plan is hereby adopted.


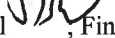

Fiscal Note: This resolution has no fiscal impact.

Ayes____ Noes____ Abstain____ Absent____ Vacant____

Requested by
County Administrator

07-11-17

J. Blair Ward: 07-05-17

REVIEWED: Administrator ; Corp. Counsel ; Finance Director 

Public Participation Plan

Jefferson County Hazard Mitigation Plan 5-Year Update

Working in concert with local jurisdictions, Jefferson County has initiated a project to update the Jefferson County hazard mitigation plan that was first adopted in 2008. The items listed below are the ways in which the County will facilitate public participation in the plan update.

- **Formation of a Steering Committee.** A steering committee will be established to guide the project and provide oversight and input. Members will include county officials and staff and local officials and representatives who wish to participate.
- **Public Notices for Steering Committee Meetings.** All Steering Committee meetings will be formally noticed and open to the public consistent with the state's open meeting law.
- **Local Government Involvement.** Each of the local governments in Jefferson County (towns, cities, and villages) will be contacted early in the process and informed about the project and asked to enter into a memorandum of understanding (MOU) with the County. Although the MOU would be non-binding, it would establish a framework for intergovernmental cooperation and coordination in terms of information sharing and give the jurisdiction the opportunity to also adopt the updated plan making it eligible for federal mitigation funding.
- **Local Jurisdiction Survey.** A set of maps, a listing of critical facilities in the jurisdiction, and a draft version of the assessment matrix used in the plan will be sent to each of the jurisdictions in the County. Local officials will have an opportunity to review and comment on the materials prepared up to that date.
- **Website.** Information about the project will be posted on the County's website, along with draft documents, maps, meeting notices and agendas, and project-related news.
- **Material Availability.** As various drafts are completed, copies will be sent to each of the local jurisdictions in Jefferson County and other interested parties for review and comment.
- **Acknowledgement by municipalities.** Each of the cities and villages in the county will be sent a proposed copy of the plan along with a form they can use to acknowledge that they have reviewed the plan, and either recommend one or more revisions or accept the plan as drafted.
- **Public Hearing.** The Board of Supervisors will hold at least one public hearing to formally accept public comment on the proposed plan. Each of the cities and villages in the county will need to conduct separate public hearings to collect public input from within their particular jurisdiction.
- **Other Means.** The County may provide other avenues for public participation and local government involvement during the course of the project.

Item 19 & 20

APPOINTMENTS BY COUNTY ADMINISTRATOR

TO THE JEFFERSON COUNTY BOARD OF SUPERVISORS:
MEMBERS OF THE BOARD:

By virtue of the authority vested in me under Sections 59.18 of the Wisconsin Statutes, I do hereby request the County Board's confirmation of the following appointments:

- a. Mark Elworthy, Whitewater, WI to the Jefferson County Library Board to fill an unexpired term ending December 31, 2019.

AYES _____ NOES _____ ABSTAIN _____ ABSENT _____

- b. Dale Weis, Helenville, WI to the Zoning Board of Adjustment for a three year term ending July 1, 2020.

AYES _____ NOES _____ ABSTAIN _____ ABSENT _____

APPOINTMENTS BY HUMAN SERVICES BOARD

- c. Jeanne Tyler, Lake Mills, WI to the Aging & Disability Resource Center Advisory Committee (ADRC) for a three year term ending July 1, 2020.

AYES _____ NOES _____ ABSTAIN _____ ABSENT _____

- d. Audrey Postel, Fort Atkinson, WI to the Nutrition Project Council for an indeterminate term.

AYES _____ NOES _____ ABSTAIN _____ ABSENT _____

- e. Carol O'Neil, Johnson Creek, WI to the Nutrition Project Council for an indeterminate term.

AYES _____ NOES _____ ABSTAIN _____ ABSENT _____